



Autobooks works hard to make small business banking simple. Through our partnerships with banks and credit unions, small business owners have access to a modern suite of financial tools that makes running a business easier!

When you join Autobooks, you're joining a team dedicated to small business growth. We want your ideas, passion and experience to continue improving what we offer.

Our downtown Detroit HQ is in the vibrant Madison building, named one of the World's Coolest Offices by Inc. Magazine. Autobooks also has a growing presence in Texas with a satellite office in Austin; and offers flexible, remote work environments for certain roles. Ready to help change what it means to do small business? Let's talk!

### **The Role: Database Administrator/ Database Architect**

We are looking for an experienced Database Administrator to join our team! As a Database Administrator at our company, you will be a key resource for the database architecture, design and maintenance. The role requires strong collaboration with application development teams, business teams and key stakeholders.

The DBA position demands a well-organized, action-oriented team player with exceptional time management and communication skills to simultaneously support multiple initiatives.

If you are that go-to person who is relied upon to get it done when it matters the most, we want to talk to you!

### **Responsibilities:**

- Design, implement and maintain database security based on company policy, best practices and any regulatory requirements
- Set and maintain database standards
- Manage database access across all environments
- Diagnose and troubleshoot database errors
- Recommend and implement emerging database technologies
- Create automation for repeating database tasks
- Create and maintain database backup plans
- Be available for on-call support as needed
- Conquer The Day-to-day Operational Aspects:
  - Performance monitoring/tuning
  - Backup strategies
  - Query tuning
  - Cloud instance/storage design, provisioning and performance monitoring
  - On-prem to cloud migrations
  - Automate routine tasks with your own scripts and open-source tools
  - Provide solutions to development teams when proposed architecture does not comply with architectural, performance or security guidelines
  - Resolve database performance issues using all available tools and take corrective actions when necessary
  - Work with the development teams to ensure a solid understanding of the application and database requirements exist and configure database structures and parameters accordingly



- Communicate to business customers, technical teams and management in a consistent manner making complex technical issues and solutions clear, simple and understandable

#### **Required Experience/Skills:**

- Bachelor's degree in computer science or a related information technology field
- 7 years of experience with programming languages such PL/SQL coding
- Easily design and implement a business process into functional and efficient code
- Implement and manage company data management practices and policies
- 5 years of experience in administering, managing and tuning databases
- 5+ years of experience with SQL Server
- Good understanding of data and schema standards and concepts
- Good understand database design, implementation, troubleshooting and maintenance
- Sense of ownership and pride in your performance and its impact on company's success
- Experience with large, high volume, mission critical SaaS environments
- Azure Proficiency in all aspects of designing, sizing and implementing SQL instances, storage and RDMS
- Strong experience doing performance tuning, backup – recovery, security, optimization.
- Ability to support business and system processes and procedures.
- Strong database design and schema refactoring experience.
- Proven ability with query tuning to dramatically improve database performance.
- Proven track record managing multiple database instances simultaneously
- Experience administering mission-critical transactional and decision support databases required
- Provide after-hours support when necessary
- Ability to monitor the database and analyze error logs while leveraging troubleshooting skills.
- Understanding of large databases and how to create multiple smaller databases.
- Familiar with user permissions, audits, security and minimizing vulnerabilities within the database.
- Possess overall understanding of IT architecture, infrastructure standards, database platforms and programming languages and tools
- Demonstrate a thorough understanding of Data Management philosophies and apply them to existing and to-be architectures
- Ability to produce clear documentation around reoccurring processes
- Forward thinking, proactive approach to monitoring all databases
- Ability to provide accurate resource and capacity planning

#### **Job Type:**

- Full Time

#### **Job Location:**

- Detroit, MI, Austin, TX or Remote